



THE MERCHANT'S ROOM

This small gallery houses monthly art exhibitions throughout the year. The displays can be on any theme, by a group or an individual artist. Any two-dimensional works will be considered. There is approximately twelve metres of wall space and pictures can be hung in double rows for most of this. The room is also part of the Museum's tea-room. It is a non-smoking area and admission is free to the public.

There is no hire fee for the room but we ask 20% commission on any works sold. Sales are administered by the Museum Shop and any monies paid to the exhibitor at the end of the exhibition, minus the commission. We would ask that the works be mounted and hung by the artist/group, using the picture rail provided, on the day before the exhibition is to open. A list of works and prices (if applicable) should also be provided, along with some information and, if possible an image (e.g. of one of the artworks) for publicity. The Museum can produce and distribute posters or these can be supplied by the exhibitor subject to the Museum's approval.

If you would like to book the room, please complete and return the form below.

Name: _____ Group: _____

Contact address: _____

Telephone: _____

Dates (usually 1 month, subject to availability): _____

Exhibition Title: _____

Description: _____

Number of works: _____ Insurance value: _____

Poster required: yes/no Image supplied: yes/no publicity info. supplied: yes/no

Office Use Only

dates: _____ poster: _____ press: _____ image returned: _____

value of sales: _____ date of payment (minus 20%): _____ signed: _____