

## Learning Placement Description

<b>Ref Number:</b>	<b>SFS/019</b>
<b>Learning placement name:</b>	Collections and Engagement Trainee
<b>Host organisation:</b>	Scottish Fisheries Museum Trust Ltd
<b>Base location:</b>	Anstruther, Fife

### About the Skills for Success Programme

The Skills for Success learning programme will give 22 non graduate learners the skills and experience to have a successful museum career. 18 of these will be entry level learning placements. Each learner will:

- Spend one year on placement at a host museum
- Undertake an SVQ3 Museums & Galleries Practice
- Have access to a bespoke training programme - 10 one day courses in subjects including project planning, working with communities and collections care.
- Receive a £15,000 tax-free bursary

### The Learning Placement

This is an opportunity to be involved in all aspects of museum work, while specialising in collections and engagement, learning from and working directly with the curatorial team.

The placement will follow a structured approach, progressing from shadowing and learning from the team to conducting self-led projects. You will develop skills in: collections care and management; curating a museum display; and creating learning resources. A range of activities will give you the experience you need to complete your qualification.

As a close-knit team, we can offer the flexibility to enable you to grow and develop confidence in a wide range of behind-the-scenes and public-facing skills.

### About The Scottish Fisheries Museum

The Scottish Fisheries Museum is an independent museum with a national remit. Situated in a spectacular location opposite the harbour in the fishing village of Anstruther, the Scottish Fisheries Museum tells the story of the Scottish fishing industry, exploring the boats, harbours and communities that have made up this important industry. We have a core of paid staff plus significant volunteer support: as a result we are a close knit team where everyone has a chance to work across the areas of the museum.

**Person Specification**

<b>Programme Requirements</b>		
	<b>Essential</b>	<b>Desirable</b>
Qualifications	National 4 in English and Maths or equivalent experience or equivalent SCQF qualification*	
Work experience	Transferable skills gained from volunteering, school activities, participating in clubs, interests etc	Demonstrable work-based transferable skills and experience
Knowledge/empathy	A desire to work in the sector and some demonstrated interest in the sector	
Skills	Good communication <b>Good interpersonal skills</b> Listening Working in a team Managing own activities Ability to combine work and study towards a qualification	Decision making Time management
Technical skills	Able to use Microsoft Office or equivalent and communicate by email	
Personal qualities	Conscientious, positive attitude, self-motivated, flexible, persistent, curious, creative, has the ability to learn, has the ability to collaborate	
Additional requirements	Flexibility around hours may be required on occasion. Travel required.	
<b>Specific Placement Requirements</b>		
Personal qualities	Organisational skills	

\* Equivalent –

- Unqualified candidates with experience that can be roughly equated to an SCQF level 6 vocational qualification.
- NC/SVQ 2

Please contact John Campbell on 0131 550 4131 or [johnc@musemsgalleriesScotland.org.uk](mailto:johnc@musemsgalleriesScotland.org.uk) if you'd like to discuss whether you would meet this requirement before submitting an application.

The focus of the Skills for Success programme is to provide an opportunity for entrants into the sector from a more diverse range of backgrounds, including those from under-represented ethnicity, disability and lower socio-economic groups. While these factors do not form part of the person specification, they may be applied in the instance of two candidates having entirely equal scoring after assessment.